**İSTANBUL BİLGİ UNIVERSITY**

**ACCESSIBLE EDUCATION UNIT**

**Management Report for the 2012-2013 Academic Year**

The **“Accessible Education Unit and Commission”**, consisting of the following members,was established with the Decision dated 19 February 2013 and numbered V05/YNK/19 of the University Board of Directors, and started its activities within the scope of the applicable legislation*: Prof. Atilla Eriş, Prof. Bilsen Sirmen, Asst. Prof. İdil Işıl Gül, Asst. Prof. Itır Erhart, Elka Özkan, Hulusi Orhangazili, Levent Şahin, Burak Mutçalıoğlu, Gamze Alataş, Safiye Tüfekçiyaşar, Sema Bozkır, Mine Cöbek, Beyhan Demir Langlois, Süleyman Nazmi Diker, Filiz Yurtseven, M. Samet Fidan (student), Müge Yıldırım (student).*

The Accessible Education Unit convened on **14 March 2013, 29 May 2013 and 26 June 2013**, distributed tasks among the members, and determined the following issues, which need to be resolved urgently in accordance with the criteria prepared by the Directorate General of Services for the Elderly and Disabled of the Ministry of Family and Social Policies and the applicable legislation for the disabled, on the basis of the reports issued in the respective areas of the units and with a view to offering a physically accessible life at our university.

**Actions That Should Be Taken in the Short-Term:**

**1.** The accessibility reports of Santral, Dolapdere and Kuştepe campuses were prepared by the Faculty of Architecture, and were specifically examined by the Technical Services Director in terms of *physical accessibility.* It is mandatory under the law to carry out works for the elimination of physical barriers at our university on the basis of this report and to start these works immediately. In this connection, the most urgent action to be taken is making the paved ways in **“SANTRALİSTANBUL”** campus, which make transportation impossible for persons with disability, **physically suitable for persons with disability**. The construction of ramps in the areas required in each of the tree campuses must be revised and deficiencies must be completed. It should be particularly determined whether the road below the stairs connecting the E2 building in to E1 is suitable for access by wheelchair users. Additional ramps must be installed at parts which are not wide enough, and likewise 2 ramps should be added to the road connecting the end of the E1 garden area to the cafeteria (***Within the scope of the Law No. 5378, these procedures should be completed within July 2013*).**

**2.** Access should be prohibited to the historical open channels located in **Santral** campus, and safety rails must be installed in this area.

**3.** Necessary measures must be taken for the correction of entrances to the buildings with elevation difference inside santralistanbul campus.

**4.** The places allocated for the handicapped spots in car parks in all three campuses should be ensured to meet standard requirements.

5. Direction signs and dustbins in outdoor areas must be organized in a manner not to constitute impediments.

**6.** The difficulties faced by our students and employees with disability in the school in academic, social or psychological terms because of the physical characteristics of campuses should be eliminated. (For example, a private and hygienic environment is needed in cases where the use of urinary catheter or frequent injections is required. This need may not be met sometimes when the medical room is busy.)

**7.** Besides, tactile guide paths for the visually-impaired must be built both in indoor and outdoor areas in all three campuses. In addition, a **warning / tactile** guiding block should be placed at the start of stairs.

**8.** Vehicles used for ‘shuttle' services are not suitable for use by students with disability. Suitable vehicles are needed for transportation among campuses and for some employee shuttles, and meeting this need is of vital importance. In addition, necessary actions should be taken to provide suitable accessibility conditions at the first and last stop of shuttles in campuses and the city in order to allow students with disability to get on the vehicles.

**9.** The Accessible Education Unit and Psychological Consultancy Unit should be contacted for any emergency related to persons with disability. All academic and administrative staff should be informed on the issue.

**10.** Since the psychological consultancy office is located in the historical buildings, access by mainly students with disability to this office is quite difficulty and even impossible. A solution must be offered for this problem faced by students with disability.

**11.** The 200m area between the garden in front of Lokma Restaurant and the E2 building should be covered with a carpet or a similar material, and accessibility should be made easier for students using power wheelchairs or manual wheelchairs (apart from being a permanent issue, urgent solution of this problem is also especially important for students to come from abroad for the summer school within this year).

**12.** The washbasins and WCs in all of the tree campuses should be made suitable for persons with disability.

**13.** Audio warning alerts announcing the floors reached and floor information written in Braille should be used inside the lifts.

**Actions That Must Be Taken in the Mid-Term:**

**1.** Classrooms should be made more suitable for persons with disability.

**2.** Different learning and teaching techniques should be implemented for our students with disability according to their disability.

**3.** A program must be developed for providing all faculty members and especially academic supervisors with necessary information on students with disability.

**4.** In cases of emergency requiring building evacuation, an assistant should be provided as required by the disability of the individual with disability and likewise, a person should be designated in order to support the person with disability within the classroom.

**5.** The glasses should be covered with film against explosion risk in the mezzanine floor in Kuştepe campus.

**6.** The concert and event rehearsals in campuses to be made during the academic hours must not hinder students with disability in terms of their mobility or focusing. The Accessible Education Unit must be consulted for the issue.

**7.** Appropriate software applications should be purchased for students with different disabilities.

**8.** Audio warning mechanisms should be installed at emergency exits of buildings, which will automatically operate in case of extraordinary events.

**9.** The shelves in the offices and the library should be fixed taking into consideration disabilities and the risks to be faced in case of extraordinary events.

**10.** Guidance signboards inside the campus areas should be made more functional in consideration of the needs of persons with disability.

**11.** The signboards in indoor places should be organized in consideration of persons with disability, and the missing ones should be completed.

**Estimated Budget for Actions That Must Be Taken:**

On the basis of the issues set forth in the reports issued by the units in accordance with the legislation for persons with disability and particularly with a view to resolving the above-mentioned problems, the estimated budget related to the actions that must be taken IN GENERAL AND URGENTLY by the Technical Services Directorate has also been prepared in detail. Please find below the summary of this report.

It seems possible to update this budget **upon receiving support and assistance from individuals with disability** in order to ensure that some applications included in the budget achieve more functional results and to decrease the costs to an extent. In addition, it will be particularly useful to **make use of the contributions to be made by all experts within the Accessible Education Unit** and particularly to contact faculty member Asst. Prof. Ms. **İdil Işıl Gül,** who still serves as “Consultant for the Ministry of Family and Social Policies”, during the implementation of applications.

**Accessible Education Unit**

**SUMMARY BUDGET FOR ACTIONS TO BE TAKEN URGENTLY IN ALL THREE CAMPUSES**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SİLAHTAR** | | **KUŞTEPE** | | **DOLAPDERE** | |
| **BUILDING** | **AMOUNT (TL)** | **BUILDING** | **AMOUNT (TL)** | **BUILDING** | **AMOUNT (TL)** |
| **OUTDOOR AREAS** | 1,210,500.00 | **OUTDOOR AREAS** | 46,300.00 | **OUTDOOR AREAS** | 15,000.00 |
| **E1** | 94,000.00 | **HEADQUARTERS** | 169,250.00 | **HEADQUARTERS** | 67,500.00 |
| **E2** | 87,000.00 | **CLASSROOMS (NEW BUILDING)** | 59,000.00 |  |  |
| **E3** | 128,000.00 | **LIBRARY** | 5,500.00 |  |  |
| **E4** | 81,000.00 |  |  |  |  |
| **ÇSM** | 136,500.00 |  |  |  |  |
| **CAFETERIA - FRİENDS CAFE** | 33,000.00 |  |  |  |  |
| **RECTOR’S OFFICE BUILDING** | 18,500.00 |  |  |  |  |
| **RESİDANCE** | 65,000.00 |  |  |  |  |
| **ÇSM GROUND FLOOR - OFFICES** | 27,000.00 |  |  |  |  |
| **LATİF MUU LIBRARY** | 25,000.00 |  |  |  |  |
| **SİLAHTAR TOTAL** | **1,905,500.00** | **KUŞTEPE TOTAL** | **280,050.00** | **DOLAPDERE TOTAL** | **82,500.00** |
| **GENERAL TOTAL (TL)** | | | **2,268,050.00** | | |

**GENERAL ESTIMATED BUDGET SUMMARY FOR**

**THE THREE CAMPUS AREAS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SİLAHTAR** | | **KUŞTEPE** | | **DOLAPDERE** | |
| **BUILDING** | **AMOUNT (TL)** | **BUILDING** | **AMOUNT (TL)** | **BUILDING** | **AMOUNT (TL)** |
| **OUTDOOR AREAS** | 1,212,000.00 | **OUTDOOR AREAS** | 156,800.00 | **OUTDOOR AREAS** | 15,000.00 |
| **E1** | 340,000.00 | **HEADQUARTERS** | 1,038,250.00 | **HEADQUARTERS** | 368,500.00 |
| **E2** | 304,000.00 | **CLASSROOMS (NEW BUILDING)** | 249,000.00 |  |  |
| **E3** | 392,000.00 | **LIBRARY** | 32,000.00 |  |  |
| **E4** | 303,000.00 |  |  |  |  |
| **ÇSM** | 552,000.00 |  |  |  |  |
| **CAFETERIA - FRİENDS CAFE** | 89,000.00 |  |  |  |  |
| **RECTOR’S OFFICE BUILDING** | 76,000.00 |  |  |  |  |
| **RESİDANCE** | 282,500.00 |  |  |  |  |
| **ÇSM GROUND FLOOR - OFFICES** | 53,500.00 |  |  |  |  |
| **LATİF MUU LIBRARY** | 38,000.00 |  |  |  |  |
| **SİLAHTAR TOTAL** | **3,642,000.00** | **KUŞTEPE TOTAL** | **1,476,050.00** | **DOLAPDERE TOTAL** | **82,500.00** |
| **GENERAL TOTAL (TL)** | | | **5,501,550.00** | | |